

Association Of Recreation Councils Meeting Minutes

Wednesday March 30, 2022 6:00 pm via videoconference

Jason Cross called the meeting to order at 6:05pm.

In Attendance:

Mary Bellamy (BARC); John Campbell (BCRC); Greg Rooney (CMRC); Shawn Carey (WNMRC); Dana Collingwood (Nature); Jason Cross (URC); Eric Appel (FCP&R/Secretary, non-voting)

Introduction of attendees

President Report:

- **Past Meeting Minutes:** Attendees previously reviewed the Nov 2021 meeting minutes. There were no edits and the minutes were approved.
- **Council Guidelines, Insurance Policy FAQs:** Eric A. will email all of the documents for review. Please review with appropriate council members. All documents and resources are available on the Assoc. website – <https://www.reccouncilsoffrederick.org/>

Treasurer Report:

- Eric A. reported on the balance- \$536.69 with no transactions in the past year. BB&T is now Truist. Eric reminded Council reps to work with their Treasurer at the next meeting to complete the IRS Tax filing and also Annual Financial reporting to FCG/DPR.
- Shawn C. reported that WNMRC has been working to get reinstated as exempt 501C3 and is waiting on response from IRS
- The end of the County and council's fiscal year is June 30, 2022. FY23 starts July 1, 2022.

Secretary Report:

- Council Contact List was sent out prior to the meeting. Eric A. will send out in recap email.
- Eric A. would like to have in-person meeting option and video option for next meeting

County Report:

- **FCG Liaisons:** County Staff have changed responsibilities however the liaisons remain the same. Any questions or concerns with liaisons, contact Eric A.
- **Association Website:** Eric A. asked reps to review website and report back any needed changes. Send any suggestions for additions and needed resources to Eric A.
- **Accident/Incident reporting:** reminder and discussion on the importance of volunteer reporting in a detailed manner when injuries requiring first-aid and follow-up take place. Incidents should also be reported and as detailed as possible. Electronic reporting forms are available at <http://recreater.com/FormCenter/Recreation-Council-Forms-11/Frederick-County-Recreation-Council-Acci-52>
- **Elections for Officers for term July 2023 – July 2025:** nominations are to be submitted to Eric A. at November 2022 meeting, voting takes place at March 2023 meeting, Officers announced at July 2023 meeting.

Round-Table:

- **Ballenger Creek** – John C. reported on the BCRC basketball programs over the winter and the start-up of soccer for the spring. Soccer registration is still open.
- **Brunswick Area** – Mary B. reported on the three (3) events that BARC ran since the last meeting: Jingle Bell Run, accepting donation for the food bank, Freezin for a Reason had 15 people get in the river, Forest of Needwood Race – 30 people ran and the scholarship that benefits local service member. The Scottish First footing event was cancelled due to managing member down with covid.
- **CMRC** – Greg R. reported on the winter basketball season and the challenges with enforcing masking requirements, FCPS locations - gym times and getting Officers/Commissioners to attend meetings. Spring sports - Baseball, LAX and Soccer are starting. Greg R. discussed the challenges with FCPS requiring supplemental insurance for field maintenance equipment on FCS property
- **Catoctin Area** – not present
- **Libertytown** – not present
- **Middletown** – not present
- **Museum** – not present
- **Nature** – Dana C. reported on the council's use of the Benevity application where volunteers can donate time and funds through the application. Dana asked if there were any restrictions for that. Master Naturalists are planting and buying plants from a specific nursery that offers discounts to them. Any issues with that? Eric A. stated there were no issues with those processes but that it is very important to document all transactions and include detailed notes as needed especially for all financial transactions.
- **Senior** – not present
- **Urbana** – Jason C. reported on the completion of winter season sports wrestling program went well. There were issues with basketball gym availability through FCPS. Spring sports are starting – baseball, lacrosse and basketball. Registration is steady. URC is concerned that Campus Drive fields may not be available for the fall since URC starts practice in late July. Eric A. stated he would request an update on fields. Jason C. informed of the elections and he would send the info on new officers.
- **Woodsboro/New Midway** – Shawn C. reported on the winter basketball program having three (3) teams and the open gym. Good turnout and the teams were either in the finals or came close. Baseball season starts this weekend. There were 3 teams last year and 5 this year so they have grown some over last 2 seasons. Council is planning to hold a celebration later in the season similar to an opening day celebration to promote the council. The soccer program has been hard to establish and may be due to the Director coaching at Walkersville currently. There are a lot of certification requirements for soccer coaching.

Additional discussion: Jason C. asked if there were any questions or items for the good of the order. Dana C. asked if anyone had suggestions on advertising and promoting. Jason C. mentioned that URC uses social media and that he felt using the enrollment database doesn't get new people. Greg R. suggested to contact the local PTAs and get on their private newsletter. Shawn C. suggested contacting teachers that take the field trips at nature centers

Meeting adjourned at 6:55pm

NOTE - Next Meeting is scheduled for **Wednesday July 27, 2022 at 6:00pm.**