

Association Of Recreation Councils Meeting Minutes

Monday November 26, 2018 6:00 pm @ Bourne Building, Parks and Rec Main Office

- Call to Order by Amanda Venable, Vice President, at 6:05 pm.
- **In Attendance:** John Campbell (BCRC); Ian Jessop, Joe Amick (CMRC); Susan Janssen, Peter Alvestad (SRC); Pam Dietrick (MRC); Michael Fyock (WNMRC), Melissa Thomas (CRC); Ronald Kaltenbaugh (FCNC); Amanda Venable (RHM); Eric Appel (FCP&R/Secretary)
- **Approval of Previous Minutes:** July meeting minutes were reviewed. A Spelling error in New Business section was pointed out by Peter Alvestad. Motion to approve the minutes (Venable). Previous minutes were approved.
- **Finance Report:** Eric Appel stated that the balance remains the same at \$536.69 with no transactions in the past year.

I. Nomination of Officers

- a) 2-year Term began July 1, 2017 for the following officers: Eric Scholz, Pres.; Amanda Venable, V.P.; Pam Dietrick, Treasurer; E. Appel, Secretary. Officers will serve a 2 yr. term. Eric Scholz and Amanda are on term 2 of 2 for their positions.
- b) Nomination results: President – None, V.P. – None, Treasurer – Pam Dietrick, Secretary – E. Appel
- c) A group discussion followed regarding the specific job duties for each officer position. It was decided that the descriptions may be helpful when soliciting for nominations. Eric Appel informed that he would send out job descriptions.

II. Current Business

- a) The Council Contact List was passed around for representatives in attendance to review and update the information
- b) The Background Check Policy and process was brought up. E. Appel informed that the County P&R will be updating their policy to be more in line with the current Criminal Law Article. Upon completion Eric will present to the Association to decide if changes are necessary for their policy. The process for volunteers to submit information to councils or via the online submission was discussed. The “per sport/per season” check issue was also discussed.
- c) Electronic Accident/Incident reporting procedures for electronic submission were reviewed and displayed on the projector. The importance of timely reporting to council officers, possibly the County Risk Management, was discussed.

III. County

- a) MARPSA Good Sports Awards – a brief description of the association and their volunteer appreciation awards program was presented by E. Appel. Councils with youth sports programs were encouraged to participate through their P&R liaison.
- b) The Shelter Reservation procedures for councils were briefly discussed and E. Appel informed he included the email, with instructions from Leslie Lenhart, in the meeting packet that everyone received.
- c) E. Appel reminded all that the Field Scheduling Meeting for the County Park athletic fields will be held on Dec 4th at the Bourne Training Room at 6:00pm.

- d) E. Appel gave a brief update on the park construction at Othello Regional and Utica District Parks.

IV. Council Reports

- **Ballenger Creek** – John Campbell informed the group that the Basketball programs were up and running (MYBA, Mid-MD).
- **Brunswick** – not present
- **Carroll Manor** – Joe Amick and Ian Jessop gave an update on the potential parkland property for CMRC
- **Catoctin** – Melissa Thomas gave an update on the current status of the officers for CRC. The Rec basketball program is now operated by CYA. CRC focuses solely on Softball now.
- **Frederick Co. Nature** – Ron Kaltenbaugh reported on what the Nature Council does for volunteer appreciation. Ron gave an update on the “Park after Dark” event that was to be held in August but was cancelled. Ron suggested adding guest speakers to future Assoc Meetings.
- **Libertytown** – not present
- **Middletown** - Pam Dietrick gave a summary on MRC’s Events (Color Me Autumn, Christmas in the Valley) the desire to have alcohol beverages included in the events at Middletown Park was discussed.
- **Rose Hill** - Amanda Venable reported on the current and upcoming activities at Rose Hill Manor (Trick or Treat through History, Holiday Magic, Museums by Candlelight)
- **Senior** – Peter Alvestad reported on the status of SRC Officers and programs. Peter solicited the group for ideas on updating and maintaining the SRC website.
- **Urbana** – not present
- **Woodsboro-New Midway** – Michael Fyock reported on the current status of sports programs in Woodsboro. Michael had some questions for CMRC reps regarding their fields. Michael reported on the basketball season status and that they had to turn away some kids because there were not enough coaches. Michael informed the group of his program he uses in Woodsboro called “We Got Game” and invited the group to check it out on Facebook.

Meeting adjourned: 7:53 pm

Next Meeting is scheduled for Monday March 25, 2019 at 6:00pm. Bourne Building, Training Room, 355 Montevue Lane