

## **Association Of Recreation Councils Meeting Minutes**

Monday July 24, 2017 6:00 pm @ Bourne Building, Parks and Rec Main Office

- Call to Order by Eric Appel, Secretary, at 6:00 pm.
- In Attendance: Eric Scholz (*Urbana*); John Campbell (*BCRC*); Ian Jessop (*CMRC*); Ron Kaltenbaugh (*FCNC*); Pam Dietrick (*MRC*); Susan Janssen (*SRC*); Paula Blundell (*SRC*); Eric Appel (*FCP&R/Secretary*); Keith Tapley (*FCP&R*)
- Approval of Minutes: The March 2017 minutes were reviewed and approved by all those present.
- Finance Report: Eric Appel stated that the balance remains the same at \$536.69 with no transactions in the past year.

### **County Update**

- *New Officers were introduced- 2-year Term begins July 1, 2017 Eric Scholz, Pres.; Amanda Venable, V.P.; Pam Dietrick, Treasurer; E. Appel, Secretary. Officers will serve a 2 yr. term. Eric Scholz and Amanda are on term 2 of 2 for their positions.*
- *Background checks for the fall season were discussed. SSCI is company that P&R uses to check all coaches. Rec Councils are advised to run 3<sup>rd</sup> party extensive checks if the individual has not lived in MD for 10+yrs.*
- *Keith Tapley led a discussion on Coaches Code of Ethics was discussed. There was a discussion on Council Presidents and Commissioners sharing information regarding negative BG checks and/or incident reporting. It was advised that this is a courtesy practice and would be helpful and that all information shared must be limited and kept strictly confidential.*
- *Recreation Center rental application and procedures were reviewed. Councils were advised that FCP&R will be accepting applications the entire month of August for the 2017-2018 school year.*
- *Background check policies and procedures was reviewed*
- *2017 BG Screening Acknowledgement forms were handed out and signed by those present that hadn't previously signed.*

- *IRS E-File reminder and discussion. We will post the link to e-file/e-postcard on the Assoc website. It was discussed that we could possibly have a topic at the next meetings regarding best practices for tax reporting for councils. Possibly have an efficient treasurer from URC or CMRC lead the discussion.*

### **Senior Programming Initiative**

- FCP&R's current brochure and partnership opportunities were discussed with the SRC representatives.

### **Community Grant**

- Applications were passed out and the stipulations were reviewed

New:

- Ron Kaltenbaugh requested that the PRC meetings be posted online. Their recurring meetings are posted on recreater.com however we can link to the Association webpage.

### **Round-Table Discussion**

- Middletown - Pam Dietrick gave a wrap-up on MRC's Independence Day Celebration. She also reported on the Facebook button that MRC is using for fundraising.
- Senior – Susan and Paula reported on the current state of the council, their upcoming meeting, elections and newsletter. SRC needs a new sound system for fitness classes at Talley Rec Center. Erin Kleintop and/or Carrie Sprinkle will attend the next SRC meeting.
- Ballenger Creek – John Campbell reported that Mark Raithel stepped down after several years as BCRC President.
- CMRC – Ian Jessop reported on the current state of CMRC sports.
- URC – Eric Scholz reported on past issues with the Treasurer and book keeping. He informed that the current Treasurer did substantial work to get them caught up because reporting was not being done previously. Eric requested information on who owns the farm field, is it leased with LOUYAA, would Community Grant be applicable here?

- Nature – Ron Kaltenbaugh reported on the 30<sup>th</sup> Anniversary events at Fountain Rock Nature Center set for August 25<sup>th</sup>. There is also a Park After Dark program from 7-10pm that day which targets adults and is \$25/ticket.

Meeting adjourned: 7:30 pm

Next Meeting is Monday November 13, 2017 at 6:00pm.