

Association Of Recreation Councils Meeting Minutes

Monday March 25, 2019 6:00 pm @ Bourne Building, Parks and Rec Main Office

- Call to Order by Eric Scholz, President, at 6:15 pm.
- **In Attendance:** John Campbell (BCRC);, MaryAnne Gearinger & Peter Alvestad (SRC); Pam Dietrick (MRC); Michael Fyock (WNMRC), Melissa Thomas (CRC); Ronald Kaltenbaugh (FCNC); Loretta Kolb (LRC); John Faith (BARC); Jason Cross & Eric Scholz (URC); Eric Appel (FCP&R/Secretary)
- **Approval of Previous Minutes:** November 2018 meeting minutes were reviewed and approved.
- **Finance Report:** Pam Dietrick stated that the balance remains the same at \$536.69 with no transactions in the past year. Pam informed the group of the notice of merger received from BB&T on February 20, 2019. BB&T will be merging with SunTrust and more information would come.

I. Insurance Policy & Coverage

- a) The FAQs sheet was passed around for each representative to review. Then open discussion. There was notable concern regarding the need for each Council to look into additional insurance to supplement the GL received from the Association-County relationship. Out of the discussion came questions regarding: 1) Councils being listed as a rider on the County policy; 2) What do others and the County suggest for Councils that are looking for supplemental insurance coverage? Eric Appel stated that he would send these questions to Lauren Vandergrift (FCG – Risk Management) and update the reps as soon as he gets a formal response.
- b) Michael Fyock (WNMR) informed that WNMRC has been going through U.S. Liability and Insurance Company for supplemental insurance

II. Current Business

- a) The Council Contact List was passed around for representatives in attendance to review and edit/update the information.
- b) The Background Check Policy and process was brought discussed. The process for volunteers to submit information to councils or via the online submission was reviewed. The current Background Check Policy for the Association only requires Councils to do the MD Judiciary Case Search check which has been done as a courtesy by FCG-HR Dept. for several years. It was noted that the MD Case Search check alone may not be sufficient for some activities/Councils. It was discussed that at any time, or if a volunteer has lived in MD for less than 10 years, that the Council should conduct a more thorough check. Eric Appel suggested NCSI which is what the Recreation Department uses for their youth sports coaches. However, there are multiple options available. Michael Fyock mentioned the option at www.protectyouthsports.com. It was also discussed that the National Sex Offender Registry and the one for the State of MD is available to the general public the same as the MD Case Search.
- c) Electronic Accident/Incident reporting procedures for electronic submission were reviewed and displayed on the projector. The importance of timely reporting to council officers, possibly the County Risk Management, was discussed.

III. New Business

- a) Eric Appel is currently working on updating the Division of Parks & Recreation Background Check procedures and protocols through HR and Legal. Once it is finalized he will bring to the Association for review and consideration in updating the Association policy.
- b) Nominations for Officers were received and as follows:
 - President – Jason Cross (URC)
 - Vice President – John Campbell (BCRC)
 - Treasurer – Pam Dietrick (MRC)
 - Secretary (Eric)

IV. Council Reports

- **Ballenger Creek** – John Campbell informed the group that the Basketball programs were complete and that spring soccer is starting up.
- **Brunswick** – John Faith told the group a funny story regarding a past experience umpiring softball
- **Carroll Manor** – not present
- **Catoctin** – Melissa Thomas informed the group of the current status of the Softball program. They have a lot of volunteers this season. It is likely that CRC Softball will have a coach from PA and therefore a more thorough check may need to be completed.
- **Frederick Co. Nature** – Ron Kaltenbaugh informed the group of the upcoming Nature Fest event at Catoctin Creek Park on Saturday May 4th from 10:00am – 2:00pm
- **Libertytown** – Loretta Kolb reported that winter sports did well and that spring sports are going well currently. Loretta discussed with the group the U19 Basketball league issues and the importance of good volunteer coaches.
- **Middletown** - Pam Dietrick gave a summary on MRC's Events (Egg Hunt, Color Me Spring, Independence Day and Color Me Autumn).
- **Rose Hill** - not present
- **Senior** – MaryAnne Gearing and Peter Alvestad reported on the 25th Anniversary of SRC, the new website, the newsletter and the June 6-7 Picnic. SRC is 50+ except for the softball program where women 40+ are permitted.
- **Urbana** – Eric Scholz reported on the batting cage project at Urbana District Park, the new YMCA that will taking some of fields utilized by URC, and the large soccer facility that is to be going in off of 355 from a private soccer club from Potomac.
- **Woodsboro-New Midway** – Michael Fyock reported on the current status of sports programs in Woodsboro. He stated that they've had the biggest registration in years for soccer. He will be taking over the GVAA Soccer program and hopes to change the culture and bring unity to the soccer program since they both feed Walkersville High.

Meeting adjourned: 8:05pm

NOTE - Next Meeting is scheduled for **Wednesday July 24, 2019 at 6:00pm**. Bourne Building, Training Room, 355 Montevue Lane