

# Association Of Recreation Councils Meeting Minutes

Wednesday July 24, 2019 6:00 pm @ Bourne Building, Parks and Rec Main Office

- Call to Order by Amanda Venable, at 6:10 pm.
- **In Attendance:** John Campbell (BCRC); Mary Bellamy (BARC), Peter Alvestad & Susan Janssen (SRC); Pam Dietrick (MRC); Trina Belote & Pherin Smith (CMRC); Dana Collingwood & Ron Kaltenbaugh (FCNC); Loretta Kolb (LRC); Jason Cross (URC); Amanda Venable (RHM); Eric Appel (FCP&R/Secretary)
- **Election of Officers for term Jul 2019-Jul 2021**  
President – Jason Cross (URC)  
Vice Pres. – John Campbell (BCRC)  
Treasurer – Pam Dietrick (MRC)  
*\*E. Appel (FCP&R) serves as non-voting Secretary*  
*\*\*Association Constitution & By-Laws were signed and dated by the new Officers.*
- **Approval of Previous Minutes:** March 2019 meeting minutes were reviewed. A correction to the spelling of name for SRC attendee Mary Ann Gearinger was noted. Minutes were approved.
- **Treasurer's Report:** Pam Dietrick stated that the balance remains the same at \$536.69 with no transactions in the past year. Pam informed the new Officers of the need to sign the BB&T account authorization forms.

## ***I. Background Screening Policy***

- a) The current policy was reviewed and compared to the proposed policy. The proposed policy was based off of the recommendation from FCP&R to follow suit with the updates to their Division wide policy. Eric Appel (FCP&R) explained that the revisions to the P&R policy were based on recommendations from FCG HR and FCG Legal teams and due to the change in the terminology listed in the MD Family Law Article. It is now written in accordance with COMAR.
- b) Discussion continued and questions regarding a felony vs misdemeanor were brought up along with questions regarding the exceptions. Eric stated that he would look into the questions further with FCG personnel. Eric stated that with the current policy it is important to note that unless the Council seeks out an "Advanced check" the only service being performed is a MD Judiciary Case Search by an FCG HR Staff person.
- c) Eric recommended that the group research 3<sup>rd</sup> party screening services such as P&R uses for their youth sports volunteers. P&R uses NCSI which sets up a portal just for P&R volunteers and specific to the P&R screening policy. Costs of services and how the council programs would pay for this service were discussed. Eric informed that the proposed policy was written to allow each council to choose the BG screening service which best suits their situation.
- d) The FCPS Raptor system was brought up as a research option. Protectyouthsports.com was also mentioned as a company that performs checks that would incur a fee but would offer more assurances than the MD Case Search.
- e) Council Presidents will take the information received, at this meeting and electronically, back to their respective boards. The discussion will reconvene at the next Association Meeting. The current policy is still in effect until further notice.

## II. County Report

- a) Eric reminded the group that fall 2019/winter 2020 seasonal volunteer applications, for this with care/custody of youth, should be submitted now and results received before allowing the volunteer/coach to proceed working/coaching with youth participants.
- b) Eric reminded the group to file taxes before the deadline (*5 mos. after the end of their fiscal year*). Most, if not all, Councils follow the same fiscal calendar as P&R (*Jul1-Jun30*). Most Councils are able to submit an E-postcard 990 (*gross receipts less than \$50,000*).

## III. Council Reports

- **Ballenger Creek** – John Campbell informed the group that BCRC Spring Sports have finished and the BCRC's next meeting is in September.
- **Brunswick** – Mary Bellamy informed the group of the spring race and that they have another in August which contributed to the town shuttle
- **Carroll Manor** – Trina Belote/Pherin Smith reported that through an Eagle Scout project the CMRC concession stand was rehabbed. Fall registration is open.
- **Catoctin** – *Not present*
- **Frederick Co. Nature** – Dana Collingwood & Ron Kaltenbaugh reported on the silent auction at Nature Fest 2019, the newly elected officers for the Nature Council, that FCNC will be participating in the Fred. Co. Fair this year, and also informed of the "Park After Dark" event at Fountain Rock Park on October 10<sup>th</sup>.
- **Libertytown** – Loretta Kolb reported that LRC Officer positions are open and that their next meeting is in August.
- **Middletown** - Pam Dietrick gave a summary on MRC's recent Independence Day Event and the upcoming Color Me Autumn event in October.
- **Rose Hill** - Amanda Venable reported on the museum refurbishments and the work on the interactive garden area that are going on at RHM.
- **Senior** – Peter Alvestad and Susan Janssen reported on the new SRC Brochure that was recently distribute and the Frederick Magazine article that will be published in August.
- **Urbana** – Jason Cross reported that the Urbana Youth Football program was starting up for fall and asked about the status of the "farm fields" that they use that are adjacent to Urbana High. Eric informed that the next update for the farm fields will be in November.
- **Woodsboro-New Midway** – Not present

Meeting adjourned: 8:05pm

NOTE - Next Meeting is scheduled for **Wednesday November 6, 2019 at 6:00pm**. Bourne Building, Training Room, 355 Montevue Lane